

Briefing for Students – Assessment Matters

1 February 2023 (Wednesday)

Timeline for Internal Assessments

Term	Period	Assessment
1	Week 6 – 9	Weighted Assessment 1
2	Week 5 – 9	Weighted Assessment 2
3	Week 5 – 6	[FOR 4N] N Level Prelim
	Week 5 – 9	[FOR SEC 1 – 3] Weighted Assessment 3
	Week 9 – 10	[FOR 4E, 5N & 4NA SBB] O Level Prelim
4	Week 3 – 4	[FOR SEC 1 – 3] End-of-Year Examination

General Expectations

- Students should write their **FULL NAME** and **CORRECT INDEX NO.** for all papers.
- Students should **use the washroom before the start of the WA.** You are not encouraged to use the washroom in the midst of the WA so that you can fully utilize the time to check through your scripts.
- There will not be any access arrangements provided during WA. If you have any concerns, please approach your Form Teachers and let them know.

Rules & Regulations

- WA will be conducted during curriculum hours according to your timetable. **Students who are late for their WA will not be given extra time.**
- Students should bring the required stationeries (eg. pen, pencil, ruler, eraser, curve ruler, compass) for the WA. **Borrowing of items is not allowed during the paper.**
- Only **approved calculators** and **dictionaries** are allowed for use during the paper.

Rules & Regulations

- The school takes a serious view of any dishonesty, including the following:
 - Possession of **unauthorised materials/devices** (e.g. mobile phones, unauthorised reading materials/notes, unapproved calculators / dictionaries, smart watches capable of communicating or storing information)
 - **Cheating** (either receiving or offering assistance)
 - **Communication** with anyone other than the exam personnel (including eye contact)
 - **Non-compliance to exam regulations** and instructions (eg. continue to write after paper has ended, write offensive materials in answer scripts).
- Attempting to commit any of the above could result in a **zero mark for the paper**.

Rules & Regulations

- Attendance for all WA is compulsory. Students who are absent for any paper are required to submit a **valid Medical Certificate (MC)** to your Form Teacher immediately upon your return to school.
- Students who are absent on the day of the WA should be prepared to sit for the make-up WA when you are back in school.
- **Absence without any valid reasons** will result in a **zero mark for the paper.**

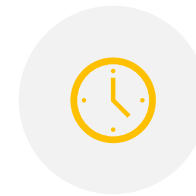
Study Tips!



Know the topics that will be tested for every subject



Break down the content and tackle one part at a time



Plan your time well



Do practice questions or create notes/mind-map for every topic



Take regular breaks & have sufficient sleep



Put away your mobile phones